

# CAMBRIDGE CITY COUNCIL

## Record of Executive Decision

### HOME AID PROCUREMENT OF PARTNER CONTRACTORS FOR PRIVATE SECTOR ADAPTATIONS AND REPAIRS.

<b>Decision of:</b>	Executive Councillor for Housing: Cllr Smart		
<b>Reference:</b>	10/CS/08 (Agenda B)		
<b>Date of decision:</b>	1 July 2010	<b>Recorded on:</b>	1 July 2010
<b>Decision Type:</b>	Non Key		
<b>Matter for Decision:</b>	The current partnering agreement with a panel of 4 contractors is due to come to an end in April 2011. Permission is therefore being sought to procure and appoint a panel of contractors for a further period of up to 5 years.		
<b>Why the decision had to be made (and any alternative options):</b>	Home Aid acts as a project administrator for private sector clients wishing to have repair or adaptation works carried out in their home. This work is funded either by grant assistance or private funding. The client has freedom of choice regarding which contractor they have to do the work but in most cases choose a contractor from our panel as they feel they can trust them. The contract for the building work is between the homeowner and the contractor they have chosen – not Cambridge City Council and the chosen contractor. However the client does sign an Agency Agreement Form, which allows us to act on their behalf.		
<b>The Executive Councillor's decision(s):</b>	Agreed that the officers are to carry out a selection process and selecting a panel of up to 5 contractors to work with the Home Improvement Agency team to carry out for adaptation and repair works for vulnerable clients in the Private Sector.		
<b>Reasons for the decision:</b>	As detailed in the officers report.		
<b>Scrutiny consideration:</b>	None		

**Report:**

Item 3 of Agenda B on 1st July 2010

**Conflicts of interest:**

No conflicts of interest were declared by the Executive Councillor.

**Comments:**